



Policy and Procedures

at WSSC Club Rules

May 2016 Edition

NOTE: The following rules are considered to be general Club rules. The Board of Directors without notice may therefore change them at any time if it is believed to be in the best interest of the majority of members. Challenges to the rules listed below may be made to the Board. The Board decision is final

Policy

To promote the safety of all persons using the range and to protect the building, equipment and the approval of the Chief Firearms Office, this allows the club to operate a shooting range. Protect the existence of your range and the ability for you to use it.

General Club Rules and Regulations

1. No smoking in the Club at any time. Smoking is allowed outside 9 metres away from the entrance.
2. No person shall enter the club while under the influence of alcohol, illegal drugs or medications that impair their abilities.
3. Members must swipe their access cards upon entering the club as a record of their attendance.
4. Membership cards and access cards are not to be loaned.
5. Probationary members must sign in at the office to record their attendance.
6. Membership cards must be worn by members in the club at all times.
7. When requested for inspection, by the Directors, the owner of the firearm must produce any pertinent documents covering registration can be presented within a reasonable length of time.
8. The handling of firearms is only allowed on the firing line or Safe Room. Ammunition handling is not allowed in the Safe Room.
9. Due to health concerns food and drinks are not allowed on the range.
10. The Club may be open for shooting at any time when not rented. The criteria for opening will be a minimum of two people, one of which must be a Director. The Director must be present at all times.
11. All shooting guests must sign the waiver form, and show photo I.D. The member accompanying the guest will be required to give a mini safety course to the guest. The guest must wear a W.S.S.C. guest tag at all times and will be allowed to shoot three times in any one calendar year, after which, that person will pay \$20 charge or seek should seek membership in the Club. A guest must be directly supervised at all times by his or her sponsor, and the sponsor is totally responsible for the guests conduct and actions. The Director on Duty must be satisfied that the guest can safely handle the firearm(s) that he or she will be firing. Probationary members cannot bring a guest into the club for shooting.
12. When you bring a guest to the club you must stand behind them while they are in the shooting ports.

13. If all ports are occupied, enter name on list on chalkboard for next available port and remove name when done.
14. While on the firing line, as a courtesy to others shooters, limit loud talk and laughter which creates a distraction.
15. Probationary members must demonstrate with a 22 handgun that he/she can shoot 10 targets with all shots in the scoring ring. After (10) 22 targets are completed, the probationary member, while supervised, must demonstrate that he/she can shoot ten centre fire rounds into three different targets, (10) shots in succession, keeping all shots on the paper and has put in six shooting nights. Having done so, the director will sign his/her paper work accordingly. Probationary members may continue to shoot centre fire for the duration of their probationary period. Their names will be presented to the Board of directors at the next director meeting and if supported they will receive their full membership privileges.
16. Your membership dues are payable at the completion of your probationary period and your acceptance into the club. Unfortunately we cannot accord you club privileges until this is paid.
17. If you are a probationary member and have not shot in six months you are required to retake the safety course (at no addition fee). If during a full year you are unable to fulfill these requirements and made a payment for membership from the date you have taking the safety course, your application for membership will be denied.
18. Only targets approved by WSSC are to be used on the range
19. Keep storage bags, cases and other equipment in your port so the area behind the firing line is clear.

Range Rules

1. Eye and hearing protection must be worn while on the shooting range while shooting is in progress.
2. When carrying a firearm from the office or safe room to the firing line, make sure firearm is "safe" with muzzle pointing vertically upwards at eye level. It must be seen to be safe while transporting to and from the firing line.
3. When the line is being checked, do not approach the firing line for any reason without asking permission to do so.
4. Shooters are expected to monitor each other to prevent the development of unsafe situations.
5. On regular Club nights, when the green light is on, no firearm shall enter the range.
6. Do not distract a shooter while he or she is shooting, without due regard for safety.
7. Ensure all your shots are directly hitting the backstop. Shooting that causes bullets to hit the floor side walls or overhead baffles will be considered uncontrolled and dangerous. You will be asked to leave.
8. Place all targets at eye level
9. After having stepped back from the line, allow room for others to pass without activating the line alarm.
10. Handling of firearms may only be done on the firing line or the safe room.
11. When finished shooting, tidy up ports and sweep brass forward and turn off port light

12. A director is empowered to remove a shooter from the line for misconduct, uncontrolled shooting, or any other transgression with no need for a second opinion.
13. To be made safe, cartridge-firing revolvers must have cylinders or loading gates open and chambers empty. Percussion revolvers must have chambers empty and hammers on half cock. Self-loading pistols and carbines must have slides locked open, magazines out and chambers empty. Holstered firearms must be made safe before exiting the shooting port.
14. Absolutely no handling of firearms or equipment on the firing line during a target change.

Procedures:

From Office to Range:

- Before entering the range, eye and ear protection is required to be properly worn.
- Muzzle of firearm must be pointing vertically upwards and carried at eye level during transportation. Muzzle control must be maintained at all times.
- When you take a firearm from the office to the range and the light above the door in the lounge turns green you must do one of the two things:
 1. Bring your firearm back to the office
 2. Take it into the safe room
- No firearm handling is allowed in the lounge area.

Red Light to Green Light:

- When a line change is being called, all shooters must stop shooting.
- The person calling the line will ask if more time is required.
- If more time is required the shooter will finish shooting remaining rounds.
- Point the firearm down range and ensure all cartridges and magazines are removed.
- The person in charge of the firearm will leave the action open and step back from the line.
- The person in charge of the line must check that all firearms on the line are safe.
- If not safe, the person in charge will request the operator to make his/her firearm safe.
- Stepping over the line is not permitted until the command has been given to approach the line.
- The person in charge of the line will open the gate to change the light from red to green. Shooters may go forward and change the targets or pick up the brass.

- After targets are changed the person responsible for the line will check the range to ensure there is no one down range. He/she will close the gate which will change the light from green to red.
- The person checking the line will call “The range is going hot, eyes and ears”. Shooters may then approach the line and live fire may commence.

Match Rules

- In the interest of safety, it is imperative that every shooter understands and obeys the commands of the said discipline. These commands will be given in English only.
- All competitions held by the club will be governed by the rules of the recognized disciplines.

Firearms and Ammunition

1. All members shall surrender any firearm when requested to do so by a Director for inspection.
2. When using WSSC firearms you must use WSSC ammunition.
3. The restrictions on the types of firearms used shall be as follows:
 - a) No fully automatic guns.
 - b) No long guns chambered for anything other than commonly known pistol calibres, or rifle calibres previously authorized by the Board of Directors will be allowed to be used. Shotguns are allowed as well, but on a limited basis. Only lead shot is to be used, no slugs or steel shot.
 - c) Any ammunition felt to be unsafe by the Board of Directors is forbidden to be used on our range.
 - d) Dispose of any faulty ammunition in the container located on the range.
 - e) Shotguns are allowed on retractable ports. On a limited basis they may be used, ensuring there is empty ports on each side of the shotgun shooter. Cable lines must be hooked up and away from shoot gun blast.

Holster

- a) Holstered firearms may only be worn in the building by a holster qualified persons and can only be loaded in the designated shooting area. A holstered firearm may not be worn outside the building.
- b) On regular shooting nights the firearm may be loaded and holstered at the shooting port only. To wear a holstered firearm anywhere else in the club the firearm must first be unloaded and proven unloaded by the person wearing the holster and one other club member. Upon proving the firearm safe, it then must be pointed in a safe direction, and the hammer dropped by pulling the trigger before putting the firearm in the holster. This action may only be completed in the shooting port. In the case, where another club member is not available to prove the firearm safe, the firearm must remain unloaded in the shooting port. Any loaded gun found outside the shooting port will result in the suspension of the member in control of the loaded firearm.
- c) Major transgressions of safety, primarily the removing of the firearm from a holster in an area outside that which it is entitled to be removed, will on the first infraction result in the offending member's removal from the club and an incident report completed. On the second infraction the shooter will forfeit his or her membership in the club, pending a review by the board of directors, where the onus will be with the offender to convince the board to re-instate him or her.
- d) A director has the right to verify the person wearing a holster is qualified to do so.
- e) Authorized discipline events such as IPSC, PPC, SASS, IDPA; match rules will apply.

Procedures for a dropped Holster Gun

- The shooter will not pick up the handgun
- Will immediately call a director
- The director will point the firearm in a safe direction, pick up the gun and make the firearm safe.
- If possible the firearm will be replaced in the holster or carried in a safe manner to a safe area to be boxed
- An incident report must be completed explaining the circumstances which lead to the gun falling from the holster and what corrective action is required.
- Before the holster can be worn again it must be repaired and approved by a qualified member or director.
- Upon first infraction the member will forfeit his membership privileges for the night and be required to vacate the premises
- Upon a second infraction the offender will forfeit his or her membership to the club pending a review by the Board of Directors before reinstatement.

MISFIRE

This can occur when the hammer falls and/or the firing pin strikes the primer but the primer fails to ignite the powder.

Procedure: Should this happen to your firearm:

- Stop shooting immediately and ensure the firearm is pointed down range
- Wait 60 seconds.
- Unload.
- Carry out ACTS and PROVE.
- Dispose of the cartridge in a designated container located on the range.
- If a firearm misfires and it cannot be made safe. Continue to hold and keep the firearm pointed down range and have another shooter in the area get a director or other assistance. Treat the firearm as loaded.
- Do not remove the firearm from the port until it has been made safe.

SQUIB LOAD

This occurs where the primer is struck by the firing pin, detonates and the powder is not ignited by the primer inside the casing. Shooters must eventually learn to recognize the distinct sound of a primer detonating without igniting the powder and the absence of recoil.

Procedure: Should this occur:

- Stop firing immediately;
- Keep the muzzle/pointed downrange,
- Wait 60 seconds and then unload the firearm.
- Carry out the ACTS - PROVE method of examination to make sure there are no cartridges in the firearm and there is no bullet stuck partially in the bore.

If there is a bullet stuck partially in the bore seek further advice from a qualified person on how to clear the obstruction. If the firearm becomes jammed, follow the above procedure and do not enter the lounge with the firearm.

Cease Fire

- Stop shooting immediately
- Maintain muzzle control
- Unload
- Place firearm on the bench, muzzle down range, action open and magazine removed
Step back from the firing line.